

# Delphi

**DELPHI**  
**INTERDISCIPLINARY REVIEW**  
**OF EMERGING TECHNOLOGIES**

## AUTHOR GUIDELINES

### I. Submission

Please have a look at our *Call for Papers* for further information on submission deadlines. Spontaneous contributions are welcome and should be sent to Executive Editor Clara Hausin at [hausin@lexxion.eu](mailto:hausin@lexxion.eu).

### II. Quality statement, editorial review and general terms of publication

Only submissions of excellent quality will be accepted in *Delphi*. Responsibility of the factual accuracy of a paper rests entirely with the author. All publications must clearly distinguish themselves from the status quo of discussions and provide an added value to them. Generally, contributions should not have been published before, nor be pending elsewhere, however, with respect to academic articles, we accept already published papers in case the content has been adapted to the requirements of *Delphi* in both format and style.

After the manuscript is submitted, it will undergo a quality check for accuracy and relevance. Submission of a manuscript does not imply claim for publication. Optionally, before submitting a manuscript, the editors may be contacted regarding the suitability of a given topic for *Delphi*.

The manuscript must also be complete and final in terms of formulation and factual information so that no major corrections – only of type-setting errors or the like – will be necessary after type-setting, when an edited version will be returned to the author. Subsequent requests for corrections cannot be processed.

### III. Style and format:

All contributions must comply with the minimum formatting requirements laid out hereunder. Contributions not respecting these formatting requirements will be returned to the author.

#### 1. Style

*Delphi* is an interdisciplinary review read by professionals from different fields and sectors, therefore contributions must be written in an accessible and inclusive language. References and technical terms only understood by and known to professionals from particular areas of expertise need to be clarified either in the contribution itself or in the footnotes.

#### 2. Format and length

*Delphi* features variable sections that aim to provide both in-depth information on current developments in emerging technologies and hands-on knowledge for the reader's daily tech practice. The sections and

contribution formats will be adapted over time to the needs created by upcoming debates.

Sections:

In the *Articles* section, professionals with a background in one of our key disciplines science & tech, ethics, economics, business and law share their view and analysis of important developments in emerging technologies. Contributions to this section must rely on pre-existing literature and facts. We encourage the submission of relevant contributions from authors with backgrounds in other disciplines as well.

The *Roundtable* section encourages unsettling, provocative debates on a given topic between authors with opposing views and different backgrounds. Contributions can (but do not need to be) essayistic and must always express the author's personal view.

The *Startups Digest* section sheds light on startups and grassroots initiatives from around the world that push the boundaries of emerging technologies. Contributions should be submitted to the associate editor(s) curating this section.

*Ethics in Practice* is striving to encourage the creation of responsible guidelines on how to implement ethics in technology, particularly in the business, regulatory and scientific fields. Contributions can come in the form of thought-provoking essays and reflections on ethical standards or, for instance, present your business's approach on making your products more ethical. This section, too, is open to contributions from everyone with a background in one of our focus disciplines or in other relevant fields.

The *Panorama* section reports on developments in emerging technologies in various countries worldwide. Contributions can focus on particular countries or regions or use a comparative approach. We welcome submissions from professionals with a background in one Delphi's focus disciplines.

Contributions to the *Books & Arts* section introduce the reader to new publications, films or video games and give a critical appraisal of the strengths and weaknesses of their treatment of emerging technologies. We highly encourage the author to embed the object of the review into its larger context by referring to related key issues and debates. We accept contributions from both professionals and curious individuals if they meet the requirements stated in the author guidelines.

In the *Events* section, important events on emerging technologies and the focus disciplines from around the world shall be reviewed. The authors are welcome to critically discuss the entire event, however, reviews of particular speeches and presentations can also be submitted. We accept contributions from professionals as well as curious individuals if they meet the requirements stated in the author guidelines.

For further information on contribution formats and lengths, please have look at the below chart:

	Articles	Ethics in Practice	Panorama	Roundtable	Startups Digest	Books and Arts	Events
<b>Contribution Formats</b>	Traditional (academia-inspired) articles	Essays/ think pieces, articles	Reports	Statements, essays	Interviews, presentations, reports	Critical reviews	Critical reviews
<b>Words (incl. footnotes)</b>	2500-3500	1000-2500	1500-2500	1000-2000	500-1000	1000-2000	500-1000
<b>Critical Thinking</b>	✓ analytical	✓	✓ descriptive	✓	✓	✓	✓
<b>Footnotes</b>	✓	optional	optional	optional	optional	optional	optional
<b>Personal Comments</b>	✓	✓	optional	✓	✓	✓	✓

### 3. Presentation

Title:

Every word in the title should be capitalised except for conjunctions (Headline Capitalisation). The title's length should not exceed three lines after typeset (max. 150 characters including spaces).

Subtitles are allowed and should also not exceed the three lines rule (max. 200 characters including spaces).

Authors' details:

Author(s) details should be included in a first asterisk footnote (\*) inserted after the author's/authors name(s).

Example:

Article Title

Christopher Bovis\*

.....

\* Prof. Christopher Bovis, H.K. Bevan Chair in Law, Law School, University of Hull; Managing Editor of the European Procurement and Public Private Partnership Law Review (EPPPL). For correspondence: <bovis@xyz.com>.

*To do so:* In the References ribbon tab, click the Footnotes launcher (lower right corner in the Footnotes section). There, place an asterisk into the custom mark: box, then click insert, and type your footnote text. All further footnotes should be numbered sequentially in superscript in the text outside punctuation marks.

Tables and figures:

Tables and figures should be submitted on extra pages. Every table should have a title. The relevant sources of the data presented or of the tables or figures themselves should be indicated. Within the text, the position at which a table is to be included should be marked by '[TABLE ...]', the tables and figures being clearly numbered. Every table should be referred to. To ease the typesetting process, please keep formatting within tables to a minimum (e.g. avoid merged cells or the use of vertical text for headings).

Abstract:

Each article is preceded by a short abstract (without heading) in italics of five to six sentences, without footnotes (approx. 200 words)

Headings:

Every word in a heading should be capitalised except for conjunctions (Headline Capitalisation). The headings should be structured as follows:

H1: I. (starting with the introduction)

H2: 1.

H3: a.

H4: i.

#### **IV. Quotation and referencing**

All references should be included in the footnotes. **No final bibliographies are allowed.** The reference style is **OSCOLA**. All contributions should be submitted in **British English**. Full guide:

[http://www.law.ox.ac.uk/published/OSCOLA\\_4th\\_edn.pdf](http://www.law.ox.ac.uk/published/OSCOLA_4th_edn.pdf)

Quick guide:

[https://www.law.ox.ac.uk/sites/files/oxlaw/oscola\\_4th\\_edn\\_hart\\_2012quickreferenceguide.pdf](https://www.law.ox.ac.uk/sites/files/oxlaw/oscola_4th_edn_hart_2012quickreferenceguide.pdf)